

AGENDA

Meeting: Bradford on Avon Area Board
Place: St Laurence School, Ashley Road, Bradford on Avon, BA15 1DZ
Date: Wednesday 11 March 2020
Time: 6.30 pm

Including the Parishes of: Bradford on Avon, Limpley Stoke, Winsley, Monkton Farleigh, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kieran Elliott, direct line 01225 718504
email kieran.elliott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Jim Lynch, Bradford on Avon North
Cllr Trevor Carbin, Holt and Staverton
Cllr Sarah Gibson, Bradford on Avon South
Cllr Johnny Kidney, Winsley and Westwood (Chairman)

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	Time
<p>1 Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 10)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Changes to Kerbside Recycling • Coronavirus Advice and Information • Better Deal for Bus Users • Council Tax 	6:30pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 11 - 16)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on Wednesday 29 January 2020</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Youth Partnership Report (Town Council) <i>(Pages 17 - 20)</i></p>	
<p>6 BoA Youth Service Update and Presentation - Community Family Care <i>(Pages 21 - 42)</i></p>	
<p>7 Youth Funding Review 2019/2020</p>	
<p>8 Local Youth Network</p> <p>Updates from groups/clubs - an opportunity for information sharing and to promote activities</p>	
<p>9 Grant Recipient Feedback</p> <p>An opportunity for groups and organisations to update the Area Board on the grant funding that they had received</p>	

10 **Grants and Funding Requests** *(Pages 43 - 72)*

To determine any applications for Community Area Grants. Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm>

- a) Community Grants
- b) Health and Wellbeing Grants
- c) Youth Grants

11 **Partner Updates**

- Wiltshire Police
- Dorset and Wiltshire Fire and Rescue
- NHS Wiltshire
- HealthWatch Wiltshire
- Town Council
- Parish Councils
- Streets Ahead – Air Quality Group

12 **Working Group Updates**

Chairman's Announcements

Subject:	Changes to Kerbside Recycling Collections
Web contact:	www.wiltshire.gov.uk/rubbish-and-recycling

Wiltshire Council is introducing improvements to make it even easier for people to use the kerbside recycling collection service.

The way in which recyclable materials are collected from the kerbside will change and we are contacting residents to tell them when their services will change. The good news is that residents will be able to place more materials in the blue lidded bin.

Many households will also see their collection day change as we will be making the collection routes more efficient, so there will be fewer collection vehicles on the road. This will help to further reduce the council's impact on the environment as part of its pledge to become carbon neutral by 2030.

Letters are being sent to every household in Wiltshire to inform them of their new collection day. The letters should arrive between 24 February and 6 March. Once residents have received their letters they can go online and check their collection day and print off a bespoke collection calendar at www.wiltshire.gov.uk/rubbish-and-recycling Residents who know of any neighbours who don't have access to the internet could check whether they need someone to download a calendar for them. Alternatively, residents can telephone the council on 0300 456 0102 to ask that we print a calendar and post it to them. The first collections based on the new system will take place from 9 March to 20 March.

Residents will receive a leaflet with the letter containing more information about the changes, as well as a sticker explaining which materials can be placed in the blue lidded bin.

In summary, the new service is:

- In the blue lidded bin you can place cans, tins, aerosols, paper, cardboard, cartons, foil, plastic bottles, pots, tubs and trays
- In the black box you can place glass bottles and jars and bagged, dry textiles
- The blue lidded bins and black boxes will be emptied fortnightly on the same day, using new recycling collection vehicles.

There will be no change to the household waste collection service or the chargeable garden waste collection service. Collection days for these services will remain the same.

Because the vehicle rounds are changing it is important that residents put their bins and boxes out by 7am, as the times of their collections may change.

If residents think they may not have enough room in their blue lidded bin, we are asking them to try to squash and flatten as much of their recycling as possible for the

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first few collections to see if this is a suitable solution. Larger or additional blue lidded bins will not be delivered until residents have first tried the new service and demonstrated to themselves that, despite squashing and flattening materials, they need the additional capacity. They can then request a larger or additional blue lidded bin via the Wiltshire Council website.

Email: wasteandrecycling@wiltshire.gov.uk

Telephone: 0300 456 0102

Website: www.wiltshire.gov.uk/rubbish-and-recycling

Chairman's Announcements

Subject:	Coronavirus: Advice and Information
Web contact:	https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public

As of 26 February 2020 there have been no cases of Coronavirus in Wiltshire or the South West, and the risk to individuals remains low.

Due to the changing picture please check for the latest national updates and advice regarding Coronavirus from the Government website should you have any queries:

[GOV.UK: Coronavirus \(COVID-19\): latest information and advice](#)

[GOV.UK: Coronavirus \(COVID-19\) FAQs](#)

Chairman's Announcements

Subject:	A summary of the government's £220m "better deal for bus users" and consultation information
Web contact:	buses@wiltshire.gov.uk

A summary of the governments £220m "better deal for bus users" and how to make suggestions for improved or enhanced bus services in Wiltshire

The government has recognised the important role that buses play and has announced a £220m competitive funding pot available for local authorities to bid against. This [link](#) provides the detail behind its "better deal for bus users" approach, which is summarised below, outlining Wiltshire Councils position for this exciting opportunity.

National bus strategy

The government has recognised that in investing in the bus, it requires a workable national bus strategy. It is going to use this round of bidding to help shape that strategy and will further develop it throughout this year and next.

Bus priority

It is recognised that the bus plays a pivotal role in enhancing the economy, with bus users generating £64billion of economic output each year. However, many local authorities do not always provide the bus with the priority it requires when designing road schemes. Therefore, all new road investments in England which receive central UK government funding, will be required to either support bus priority measures, or explain why doing so would not be necessary, or appropriate in that instance. All future funding bids will need to explicitly address this issue.

As well as providing local authorities with funding to invest in bus priority measures, the government will refresh the department's guidance to provide up to date, and relevant advice on prioritising those vehicles which can carry the most people. This will ensure local authorities have the information they need to improve the speed of bus journeys, and further support the case for bus priority measures.

Fares and payment

The government is actively looking to work with local authorities and operators to identify ways to encourage operators to implement multi-operator tickets and fares caps, either in relation to the price paid for individual journeys or a daily or weekly cap (so you never pay more than the price of a daily or weekly ticket regardless of the number of journeys taken).

To make it easier for passengers to pay for their journey on the bus, the government will work with industry to ensure that all buses accept contactless payments. The 5 largest bus companies have already rolled-out contactless payment devices across their networks, as have many medium-sized operators.

In Wiltshire the vast majority of all bus services have contactless pay facility. Those few remaining services that don't will do so during 2021 and all future tenders will require suppliers to provide contactless payment facilities.

Passenger information and publicity

One of the recognised barriers to catching the bus is that there is not always enough information available and when it is, it might be inaccurate, or difficult to understand. As part of its "Bus Open Data" programme, the government is currently developing a new bus open data portal, which will contain information on bus services for use by app developers. Significant progress

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has been made, with the intention that fares, and location data will be available from January 2021.

Wiltshire Council already contributes to the portal through its commitment, along with all other local authorities in the South West and bus operators, to Traveline Southwest, where we have been feeding data into a system for many years now, that produces timetable, fare and real time passenger information. We are also about to invest in a replacement programme for the real time passenger information displays that can be found at bus stops informing the bus user when the next bus is arriving. Added to this, we are about to employ, on a part time basis, a post responsible for marketing the bus in Wiltshire, in partnership with key bus suppliers.

£5 billion fund announced

Following the announcement of the £220m a further package of £5 billion is to be invested over 5 years and will boost bus services by focusing on a range of priorities, set to include:

- Higher frequency services, including evenings and weekends, to make it easier and less restrictive for people to get around at any time of day
- More 'turn up and go' routes where, thanks to higher frequency, people won't have to rely on timetables to plan journeys
- New priority schemes will make routes more efficient, so that buses avoid congested routes and can speed passengers through traffic
- More affordable, simpler fares
- At least 4,000 new Zero Emission Buses to make greener travel the convenient option, driving forward the UK's progress on its net zero ambitions
- over 250 miles of new, high-quality separated cycle routes and safe junctions in towns and cities across England; and
- dozens of new 'Mini-Holland' schemes to transform town centres across the country and make them safer to get around

The details of this significant fund will be made available in the spending review later this year but reaffirms this governments priority towards bus.

What are the available funds?

Superbus networks (up to £70m available)

The primary objective of this £70m fund is to increase bus patronage in an urban area through a package of measures covering bus priority, reducing bus fares and increasing service frequencies. Unfortunately, Wiltshire does not qualify, as it requires the money to be used on one town, or city, with a population of more than 75,000 people.

Tackling air quality and greenhouse gas emissions (up to £50m available)

The government are seeking expressions of interest from local authorities and bus operators in developing an all-electric bus town or city. This will see an entire place's bus fleet changed over to zero emission capable buses. The town, or city, will serve as a model for zero-emission bus travel and feed into the overarching national bus strategy.

As many buses as possible are to be exclusively electric, with scope to test innovations such as longer distance hybrids, which operate in electric-only mode within the town or city. Local authorities will need to show how this supports their wider plans for public transport in the town or city. Up to £50 million will be invested to contribute to new buses and the supporting infrastructure.

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From Wiltshire Councils perspective this would support our pledge to be carbon neutral by 2030 and the wider environmental improvement. This will however be a challenge, as there are no settlements that readily meet the requirements, as set out in the bid criteria. Salisbury would however be the most obvious choice, and discussions are to be had with representatives of the GoAhead Group in the coming weeks to determine whether such a scheme might be viable for Salisbury.

On-demand services (up to £20m available)

To trial on-demand services in rural and suburban areas the government has established a fund of up to £20 million. Demand responsive transport (DRT) services have been used for some time to replace infrequent, traditional services which do not meet a local community's specific needs, with ones which can get closer to where people live, at a time convenient for them.

Wiltshire Council has significant experience in this area and still currently operates DRT. It is not possible at this stage to determine exactly what an expression of interest would look like, or include, but officers are discussing what needs are not currently met and where perhaps existing DRT could be improved. We would be very keen on submitting a bid for this and building upon our extensive experience of DRT.

Supporting bus services (up to £30m available)

Much of this funding is for experimental projects and a lump sum of £671,171 has been specifically allocated to Wiltshire Council to improve local bus services over a 12-18 month period and it is this funding which we are seeking advice from elected members and Town and Parish Councils on the best way to spend it. This briefing will also be sent to Community Engagement Managers and Area Boards.

The Government has informed us that it expects this funding to be used to improve the provision of local bus services in one or more of the following ways:

- increasing evening or weekend frequencies, or supporting additional seasonal services in tourist areas;
- restoring lost bus routes, where most needed, to ensure people have access to public transport services;
- supporting new bus services, or extensions to current services, to access e.g. new housing, employment opportunities, healthcare facilities etc.

The Government also expects us to provide them with an outline of how the money will be used before they release it to us but has given us very little time to do this. We can therefore only do a very basic consultation exercise in the time available, which is why we need your assistance.

We would therefore be grateful to receive from you, details of any requests you have received for bus service improvements, that you believe are causing problems for residents in your area and which you are confident would be well used by them if provided. Please email this information direct to Wiltshire Council's Passenger Transport Unit at buses@wiltshire.gov.uk by **Friday 27th March 2020**, so that they can assess the feasibility of introducing these on an experimental basis using this funding.

Whilst compiling these requests, please bear in mind that this funding is time limited, with no guarantee that further funding will be available at the end of the experimental period to allow the improvements to continue. Please also bear in mind that use of this money will need to be spread around the County and so requests for small improvements to existing services are likely to be more successful than those for completely new all-day services, which could cost in the region of £150,000 per annum to operate and be difficult to resource.

Please accept our apologies for the short timescale for this consultation, but the deadlines have been imposed upon us by the Department for Transport and are necessary in order for us to be able to claim the funding in good time to spend during the next financial year. If you wish to discuss this request in more detail, or obtain guidance on the feasibility of a

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suggestion before submitting it, please ring Wiltshire Council's Bus Network Manager on 01225 713454 or email him at buses@wiltshire.gov.uk.

The government are hosting a series of events in February and March to further explain the detail behind the schemes, where Wiltshire will be represented. If there is anything of note from those meetings members, town and parish councils will be updated.

Chairman's Announcements

Subject:	Residents encouraged to manage their council tax hassle-free online
Web contact:	www.wiltshire.gov.uk/benefits-council-tax

Residents in Wiltshire are being encouraged to sign up to a digital service that allows them to manage council tax simply, quickly and securely at any time of day, all year round.

The service, introduced by Wiltshire Council last year, can also provide a history of account payments and payments due, plus direct debit details can be amended, bills can be printed, and address details can be changed.

Joining the online service is easy – all that's needed is a council tax number, found at the top of the bill as well as the person's name and address, to begin the short authentication process.

People who are already have an existing council tax direct debit in place don't need to do anything, but they can still sign-up to take advantage of all the other features.

Cabinet Member for IT and Digitalisation, Cllr Ian Blair-Pilling, said: " This service means managing and paying council tax is as convenient as possible and hassle-free for residents.

"It will also free up our officers' time and ensure we are as efficient as can be, not to mention that every phone call we receive costs us money, so I hope as many people as possible take advantage of this service."

Cabinet Member for Finance and Procurement, Cllr Simon Jacobs, said: "We spend around £80k posting out council tax correspondence and our aim is to reduce this dramatically over the coming years. We will be looking at all options available to us to encourage as many people as possible to register"

To find out more about the service, and to sign up, people should go to www.wiltshire.gov.uk/benefits-council-tax

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Westwood Parish Rooms, Lower Westwood, Bradford-on-Avon BA15 2AF
Date: 29 January 2020
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01225 776655 ext: 115 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Trevor Carbin, Cllr Sarah Gibson, Cllr Johnny Kidney (Chairman) and Cllr Jim Lynch

Members of Public in Attendance:

Total in attendance:

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Westwood Parish Rooms.</p> <p>The Area Board members were introduced.</p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Wiltshire Family and Community Learning • Flood Resilience in Your Local Area • We're Targeting Fly-tippers

	<ul style="list-style-type: none"> • Wiltshire Green Pledge • British Telecom Proposed Payphones Removal Consultation • Boundary Review
2	<p><u>Apologies for Absence</u></p> <p>There were apologies for absence.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The Minutes of the Area Board meeting held on Tuesday 26 November 2019 were signed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>PCC Precept Consultation</u></p> <p>Angus Macpherson – Wiltshire Police & Crime Commissioner gave a short presentation which outlined the OPCC priorities and precept proposals for 2020/21.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That when considering council tax increases the Commissioner was focused on protecting local policing and the long term funding position. To not increase council tax at this time would have considerable impacts on the future ability to commission policing and crime services. • That Wiltshire received central funding of £87.79 per head of population under the current formula. This compares to a national average of £113.91 per head. Being the 4th lowest centrally funded PCC per head of population increased the Commissioner's reliance on council tax. <p>The Chairman thanked Angus Macpherson for his presentation.</p>
6	<p><u>Police Update</u></p> <p>Inspector Andy Fee presented the written update.</p> <p>The Chairman thanked Inspector Andy Fee for his update.</p>
7	<p><u>Rural Crime</u></p> <p>Rich Salter – Wildlife Crime Officer, Wiltshire Police gave a short presentation that highlighted his role within Wiltshire Police and rural crime.</p>

	<p>Points made included:</p> <ul style="list-style-type: none"> • That the role included heritage crime – defacing of monuments etc. • That good partnership working was going on between Wiltshire Police and MOD Police across Salisbury Plain. • That there was a perception that rural crime was on the increase, this was perhaps due to more people now using social media. • That residents should always call in any suspicious acts or behaviour – Wiltshire Police would always try to investigate if resources were available. <p>The Chairman thanked Rich Salter for his presentation.</p>
8	<p><u>Waste Collection Changes</u></p> <p>Tracy Carter - Interim Head of Waste Management and Carbon Reduction, Wiltshire Council gave a short presentation that outlined Wiltshire Council's proposed changes to waste collection.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That Wiltshire Council would be changing the way it collected materials for recycling in 2020. • As part of these changes some recycling collection days would change. • Residents would receive further information through the post, including details of new collection days, in advance of changes being made. • Residents would be able to view their new collection days and print a collection calendar from the council's website once these days had been confirmed. • The changes would make it even easier for residents to use the kerbside recycling collection service and would reduce the number of vehicles the council used. • Fewer vehicles would mean a reduction in Wiltshire Council's impact on the environment. • A new materials recovery facility was being built which will sort the recycling, reducing the requirement for residents to separate their recyclable materials at home. • Starting shortly, paper, food and drink cans, aerosols and foil will also be

	<p>collected in the blue lidded bin which currently takes plastic bottles, pots, tubs and trays, cardboard boxes and food and drink cartons. A new fleet of vehicles will be used to empty the blue lidded bin and the black box together, which means fewer vehicles and so a reduction in the impact on the environment. All collections will remain fortnightly.</p> <p>Further information can be found at: <u>wiltshire.gov.uk/rubbish-and-recycling-collection-changes</u></p> <p>Or email: <u>wasteandrecycling@wiltshire.gov.uk</u></p> <p>The Chairman thanked Tracy Carter for her presentation.</p>
9	<p><u>Westwood Parish Council update</u></p> <p>John Bishop – Chairman, Westwood Parish Council gave a short update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That this evening’s meeting was being held in the Westwood Parish Rooms, which had been significantly renovated and upgraded in recent times. A local group of volunteers spent much time fundraising, obtaining grants and arranging for the work to be carried out. This included a new extension and kitchen, which now offered much better facilities for the community. • Westwood Parish Council had recently formulated a plan to replace the play equipment in the park. Although not dangerous, most of the equipment was life expired. With funds raised through the Precept the Parish Council had made a grant application through a national funding scheme and awaited news. Depending on the outcome, a programme of works would be produced and further grant applications made to appropriate bodies. • That the Parish Council liaised with Wiltshire Council for repairs and remedial action through the Parish Steward. The Parish Council had a very good working relationship with the steward, and were very grateful for the work undertaken and thanked Wiltshire Council for their continued support. • The Parish Council had purchased two telephone boxes, both of which had been renovated by a group of volunteers and were run as book swaps, both being extremely popular. • That the Parish Council continued to monitor speeds within the 20 mph

	<p>Speed Limit area. Regrettably, the statistics indicated that the village had one of the worst records for speeding within Wiltshire and ideas were currently being discussed regarding further action to be taken.</p> <ul style="list-style-type: none"> • That Westwood Parish Council continued to work towards completion of a Neighbourhood Plan. The Parish Council was striving to conclude matters as soon as was practicable. <p>The Chairman thanked John Bishop for his update.</p>
10	<p><u>Partner Updates</u></p> <p>The following partner updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • NHS Wiltshire • HealthWatch Wiltshire • Bradford on Avon Town Council • Winsley Parish Council • BoA Youth
11	<p><u>Community Grants</u></p> <p>Applications for funding</p> <p>Decision Dementia Action Alliance awarded £500 for Party in the Park in June 2020</p> <p>Decision Bradford on Avon Men's Shed (BoAMS) awarded £2,500 for Bradford on Avon Mens Shed BoAMS</p> <p>Decision Bradford on Avon Museum Society awarded £1,000 for BoA Museum Resistivity Archaeology Kit</p> <p>Decision Monkton Farleigh Parish Council awarded £3,000 for Broadstones Play Park Refurbishment <i>Note: Area Board funding would be granted if other fund raising was successful</i></p> <p>Decision Staverton Butterfly Garden awarded a further £200 for increased costs</p>

12	<p><u>Working Group Updates</u></p> <p>Community Area Transport Group – Cllr Sarah Gibson</p> <ul style="list-style-type: none"> • Clean Air Zone – that discussions with BoA Town Council re CCTV due to the Cleveland Bridge, Bath weight restrictions and the knock on effects to Bradford on Avon and Staverton. <p>Health & Wellbeing Group – Cllr Johnny Kidney</p> <ul style="list-style-type: none"> • Next meeting on Tuesday 12 February. <p>Youth – Cllr Jim Lynch</p> <ul style="list-style-type: none"> • Full update at the next meeting.
13	<p><u>Close</u></p>

Bradford on Avon Town Council



BoA Youth Services Partnership

The BoA Youth service is continuing to develop, membership has increased to seventy-three young people. A new ‘drop in hub’ service commenced on the 3rd March, where the young people can drop in to discuss the services and support that is available.

The detached work has been successful and really developed over the last year, BoA Youth Workers have established a good relationship with those harder to engage young people who are now the ones keen to engage with skate park plans. The ‘one to one’ scheme with St Laurence, working with young people who are ‘hard to reach’ and at risk of antisocial behaviour, are also working well.

There are older young people volunteering and helping out at the youth centre sessions which is great for them to gain experience, confidence and improve their skills.

The service is monitored by Bradford on Avon Town Council’s Community and Recreation committee, via an update report. At the Annual Town Meeting 2019, there was a presentation from Community Family Care (CFC) on the work undertaken, by a project youth worker and an a former attendee of the Youth Centre, now a Work Experience person, who shared his past experience while attending the Centre and the benefits he had gained from this valuable resource.

The intention is to introduce a six-monthly ‘commissioners’ meeting with CFC, The Area Board and Bradford on Avon Town Council, meeting in April and October.

The Council’s communications manager is working with CFC to improve its social media and communications. This will include the development of a calendar and success stories.

CFC are also intending to trial a monthly provision of the youth centre provision in Westwood for a three-month period.

26th February 2020

Bradford on Avon Town Council



Skate Park

Bradford on Avon Town Council agreed to undertake a consultation and planning exercise for a new skatepark in Bradford on Avon and appointed Maverick Industries to undertake, the brief includes:

- Design development and consultation, including initial costings
- Liaison with interested parties, including a community group established to support and fundraise for the park
- Pre-planning and Planning permission preparation and consultation

Following a review of possible sites, The Council, at its Community and Recreation committee on the 25th February, agreed that Poulton Recreation Field would be the preferred site for the Skateboard Park.

This allows Maverick to now start the design and consultation exercises and the process of grant applications and fundraising.

2nd March 2020



Village Youth Activity Update 2019/20

At the last youth focused Area Board meeting in March 2019 BoA Youth identified 5 key priorities for the coming year:

- **Analysis of Need.** Roll out online survey to gather data and tailor programme of targeted sessions across BoA and surrounding villages.
- **Referred 1:1 Work.** Launch 1:1 provision for young people across BoA and surrounding villages.
- **Outreach Sessions.** Programme of activities in place across village locations.
- **Participation.** Develop participation in community issues and engage young people in planning and organising activities.
- **Partnerships.** Further build partnerships with local organisations and coordinate provision for YP.

Analysis of Need

BoA Youth conducted an online youth survey in April 2019 to gain young people's views to help shape provision delivery. The survey was based on an outcomes framework and asked questions across 5 core areas of health, engagement, safety, relationships, and learning. The survey received 525 responses in total, with 405 responses from young people living within Bradford on Avon and surrounding villages (the remaining responses were from Trowbridge and were removed from results).

		Response Percent	Response Total
1	Bradford on Avon South	20.37%	109
2	Bradford on Avon North	24.67%	132
3	Holt	5.05%	27
4	Staverton	5.42%	29
5	Winsley	3.93%	21
6	Westwood	3.36%	18
7	Trowbridge	24.67%	132
8	Other (please specify): View	16.07%	86
		answered	535

When results were filtered to only include those from villages the key findings were:

- 63% of young people felt engaged with activities in their community in Holt.
- 20% of young people in Staverton and 32% of young people in Westwood wanted more activities in their area. These were the areas with the highest number of young people requesting more activities followed by Winsley with 12%.
- 62% of young people in Winsley felt engaged with their local community.
- Across all village areas 32% of young people felt they needed support with their emotional wellbeing.

- Across all village areas young people reported either none or very low levels of antisocial behaviour in their community.
- All village areas showed high percentages of young people feeling engaged with learning.

Outreach Sessions

In response to the youth survey BoA youth has run targeted activity days in the areas where young people have requested them.

Activities held in or accessed by young people across village locations:

Activity	N.o of YP
Westwood Park – Easter Activity 9 th April 2019	21
Holt - Easter Activity 9 th April 2019	6
Westwood Park – Activity Day 30 th May 2019	19
Staverton Village Hall – Activity Day 6 th August 2019	6
Westwood Park – Activity Day 20 th August 2019	8
Winsley – Activity Day 20 th August 2019	4
Trip to Bournemouth Beach – 29 th August 2019	2 from villages (13 in total)
Halloween Party - Youth Centre 29 th October 2019	5 from villages (23 in total)
Christmas Party – Youth Centre 17 th December 2019	4 from villages (18 in total)
Music Gathering – Youth Centre 21 st February 2020	9 from villages (43 in total)

16 Young people across different village areas (Holt – 6, Westwood – 7, Winsley – 3) regularly attend the universal youth centre sessions in Bradford on Avon on a Tuesday evening. Please see the BoA Youth Town Council reports for the activities provided at the youth centre.

Participation

Young people were involved in producing a presentation on climate change which they then presented to the Council as it was an area that they felt strongly about.

Young people through the detached youth work in BoA are getting involved with the skate park plans and are keen to work with the council.

Young people planned the summer activities and helped to organise the Music Gathering in February half term. BoA Youth were donated £150 from the BoA wellbeing fair, young people had control over this donation and voted to spend it on self defence classes which started in February.

Referred 1:1 Work

Targeted 1:1 support work has also been set up since the youth survey. Please see the BoA Youth

Town Council reports for more information on the 1:1 support work offered. BoA Youth are working with 1 young person from Westwood to provide additional emotional health support in the community.

Partnership Activities

BoA Youth have linked in with Wiltshire Mighty Girls on several projects to promote different young people working together and expanding what is available. Mighty Girls and BoA Youth recently organised the Music Gathering in February half term and have also joined forces to enable the self defence classes to have enough numbers to go ahead.

BoA Youth regularly link in with the Police to target detached youth work in areas that have been identified as being an issue. The local PCSO has also been in to youth work sessions to speak to young people and b

We have worked with Active Trowbridge and Staverton Village Hall to provide activities in the school holidays for young people. We are also working with 6th Degree Blackbelt to provide the self defence classes to young people.

Key areas for 2020/21

Improve communication of activities out to villages/parishes

Ensure activity programmes for activities in BoA and surrounding villages are communicated out to villages/parishes. A mailing list has been provided for email communication and promotion across schools will also take place.

Youth survey to be rolled out at the start of the new term in April

This will provide comparison data against the survey results from last year and enable resources to be targeted to identified villages with higher need.

Targeted activity days across village locations in the school holidays

A programme of activities across village locations to be rolled out again this year, targeting the areas where young people have requested more activities.

Activities to be communicated out in advance to parishes, schools, local mailing lists, and promoted on 'Our Community Matters' site as well as via the Town Council and Social Media.

Trial a universal youth centre provision in Westwood once a month

A universal 2 hour drop in session will be set up in Westwood from the start of term in April. This will run monthly for 3 months to trial uptake and engagement. This will replace 1 detached youth work session in BoA each month.

Venue and evening to be confirmed, once confirmed this will be communicated out to parishes, schools, local mailing lists, and promoted on 'Our Community Matters' site as well as via the Town Council and Social Media.



Service Update December 2019 - February 2020

BoA Youth Centre

Christmas and the new year behind us we start to look at what 2020 will look like at the Youth Centre, Staff and young people have been busy working together with Mighty girls to organise a Music Gathering in February. We have also invested our £150 donation from Wellbeing Centre on 6 self-defence session to help young people feel safer on the streets.

SELF DEFENSE FOR GIRLS

INSTRUCTOR ROBERT TUCKER
TAEKWONDO 6TH DEGREE BLACK BELT

Feel more empowered & confident
Learn simple safety, awareness & self defense techniques

6 week course for girls age 11-18
Tuesday 25th February 2020
8.15pm - 9pm
Bradford on Avon
Youth & Community Centre

Information 07538 421494 or email
info@mightygirls.co.uk

BoA Youth have also released the youth club themes for the coming months, again we have tried to add as many different activities as possible to cater for everyone.

Youth Workers also have one eye on the Summer activities and after consulting with young people feel a local football tournament to be held in Bradford on Avon for all surrounding villages to attend has the potential to be a huge success.

BoA Youth Statistics:

Group	Number of Sessions Delivered (Dec – Mar)
Older Session 13 – 18yrs old	13
Younger Session 8yrs – 12yrs old	13

Attendance

Members broken down by area:

BoA – 57

Holt – 6

Westwood – 7

Winsley – 3

Total attendance at Youth Centre provision by month:

December 2019 – 64

January 2020 - 67

February 2020 - 84

New years Themes:



BoA youth



WEEKLY THEMES

Jan/Feb 2020

- Tues 14th Jan – Bee Hotel creating/mental health & well-being week
- Tues 21st Jan – Robert Burns Poems and Haggis night
- Tues 28th Jan – National TV Awards – Quiz and Charades
- Tues 4th Feb – National Kite day – Kite making
- Tues 11th Feb – National Radio Day/Music Night
- Tues 25th Feb – Yoga night

March 2020

- Tues 3rd March – National Memory Day/Fun games
- Tues 10th March – Creating a BoA Youth Time Capsule
- Tues 17th March – St Patricks Day – Baking St Patrick goodies
- Tues 24th March – Debate night on all things local
- Tues 31st March – Bugs and insect workshop

JUNIOR (8 - 12 YRS) SESSION 16:45 – 18:45
SENIOR (13 - 18 YRS) SESSION 19:00 – 21:00

Youth Club sessions are varied and themed to help us make each session fun, interesting and informative for all. £1 entry.

Bradford on Avon Youth & Community Centre, Frome Road, BA15 1LT

MUSICAL GATHERING

Featuring LSPY, Ruby Tunes plus guests
(Live acts & DJ)

Friday 21st February 2020

7.30-10pm

£2 on the door

Ages 11-18

Youth & Community Centre, Frome Road,
Bradford on Avon

Info - email info@mightygirls.co.uk



Wiltshire Mighty Girls

We reserve the right to refuse entry - this is an alcohol & drug free event

Detached Activity

Youth workers have been working hard to earn the trust of local hard to reach young people and recently it would seem the hard work has been paying off. Local young people have been approaching BoA youth workers for advice and guidance regarding local matters. This is a massive building block and achievement for our youth workers as it will hopefully progress for these normally hard to reach young people engaging in other services we provide.

We have been in talks with Town Council regarding the pavilion on Victory field as we are hoping to help clear the space and possibly use it as a base for future detach work on Friday nights. We feel this could be a huge step in the right direction for the detached work we deliver, as this will provide local young people with a sense of belonging.

Youth workers are continuing to communicate with local PCSO's regarding any issues/concerns or matters BoA Youth could support with.

A group of young people from the BOA detached session have engaged with youth workers regarding the skate park project and have requested a meeting with the town council to offer support and guidance from a young person perspective. This is something that the young people are very passionate about and we look forward to supporting young people and the town council to achieve some positive outcome for both.

Area	Number of Sessions Delivered (Dec – Mar)	Number of Young People
BoA	11	Average 12yp per session

Partnership Activities

PCSO's

Mighty Girls

Active Trowbridge

Staverton village Hall

BoA Yoga

BoA Radio

6th Degree Blackbelt (self-defence classes)

LYSPY Music

Individual Referred Work

1:1 Referred Work referrer	Number of Sessions Delivered (Dec – Mar)	Number of Young People
St Laurence	33	4

The individual referral work is aimed at young people who are not already engaging with other professionals to avoid mirror working, BoA Youth have been targeting young people who need extra support however are not always entitled to it. BoA Youth have been working with St Laurence school to identify young people who could be at risk of substance misuse, experiences of abuse, young people participating in risky behaviour or struggling with health and wellbeing.

Every young person is carefully matched with a mentor and offered a minimum of 6 sessions however if extra support is identified by our mentors more sessions will be commissioned to support that young person in the best way possible. Mentors work with young people to support their needs and create positive outcomes, this is achieved by building trusting relationships with young people through regular 1:1 sessions.

Recently one of our Mentees has become a young volunteer for the Youth Centre, this has helped the yp improve his social interaction, learn new skills and support network.

Drop-in Hub

BoA Youth have been working with St Laurence School teachers to develop a Drop-in Hub for young people to promote BoA Youth services and support young people with day to day matters.

The Drop-in Hub Project is due to start Tuesday 3rd March.





Service Update November 2019

BoA Youth Centre

Youth Centre sessions have been well attended, young people have been enjoying our weekly themes and activities. Young people have been engaging in a variety of activities at youth club from personal goal setting and litter picking to vegan nights. We believe it is great for young people to try different activities and enjoy new experiences.

BoA Youth have established a Young Peoples Working Group that help organise events and have an impact on the service we deliver for young people in BoA. The first project for BoA Youth Working Group is to work in partnership with Mighty Girls and organise a February Half Term Disco.

The older group created a Climate change display that they presented to the town council, our young people really enjoyed this as climate change is very important to them and it was great to have their voices heard.

BoA had some fantastic news! The Family Well-being Fair have donated £150 to our Youth Club and the Working Group have decided to spend the money on a 6week self defence course in the attempt help young girls feel safer when making their way around town during the winter nights.

Group	Number of Sessions Delivered (September – November)
Older Session 13 – 18yrs old	13
Younger Session 8yrs – 12yrs old	13

Attendance

Members broken down by area:

- BoA – 57
- Holt – 6
- Westwood – 7
- Winsley – 3

Total attendance at Youth Centre provision by month:

- September 2019 – 91
- October 2019 - 84
- Novemebr 2019 – 96



BOA youth



Autumn 2019 Term

WEEKLY THEMES

SEPTEMBER 2019

- Tues 3rd Sept – Back to school – goals for the year
- Tues 10th Sept – Pizza making
- Tues 17th Sept – Litter pick and prizes
- Tues 24th Sept – Puzzle day

OCTOBER 2019

- Tues 1st Oct – Balloons day
- Tues 8th Oct – Maze day
- Tues 15th Oct – Movie night
- Tues 22nd Oct – Trivia night
- Tues 29th Oct – Halloween disco

JUNIOR (8 -12 YRS) SESSION 16:45 – 18:45
SENIOR (13 - 18 YRS) SESSION 19:00 – 21:00

Youth Club sessions are varied and themed to help us make each session fun, interesting and informative for all. £1 entry.

Bradford on Avon Youth & Community Centre, Frome Road, BA15 1LT



BOA youth



WINTER 2019 Term



WEEKLY THEMES

NOVEMBER 2019

- Tues 5th Nov - Bonfire night
- Tues 12th Nov - Remembrance Day
- Tues 19th Nov - Vegan food night
- Tues 26th Nov - Cake Day

DECEMBER 2019

- Tues 3rd Dec - Games night
- Tues 10th Dec - Christmas cards and decorations
- Tues 17th Dec - Christmas Party

JUNIOR (8 - 12 YRS) SESSION 16:45 - 18:45
SENIOR (13 - 18 YRS) SESSION 19:00 - 21:00

Youth Club sessions are varied and themed to help us make each session fun, interesting and informative for all. £1 entry.

Bradford on Avon Youth & Community Centre, Frome Road, BA15 1LT

Detached Activity

Youth workers have been working hard to earn the trust of local hard to reach young people and recently it would seem the hard work has been paying off. Local young people have been approaching BoA youth workers for advice and guidance regarding local matters. This is a massive building block and achievement for our youth workers as it will hopefully progress for these normally hard to reach young people engaging in other services we provide.

We have been in talks with Town Council in regard to the pavilion on Victory field as we are hoping to help clear the space and possibly use it as a base for future detach work on Friday nights. We feel this could be a huge step in the right direction for the detached work we deliver, as this will provide local young people with a sense of belonging.

Youth workers are continuing to communicate with local PCSO's regarding any issues/concerns or matters BoA Youth could support with.

A group of young people from the BOA detached session have engaged with youth workers regarding the skate park project and have requested a meeting with the town council to offer support and guidance from a young person perspective. This is something that the young people are very passionate about and we look forward to supporting young people and the town council to achieve some positive outcome for both.

Area	Number of Sessions Delivered (September - November)	Number of Young People
BoA	13	Average 15yp per session

Partnership Activities

PCSO's

Mighty Girls

Active Trowbridge

Staverton village Hall

BoA Yoga

BoA Radio

6th Degree Blackbelt (self-defence classes)

Individual Referred Work

1:1 Referred Work referrer	Number of Sessions Delivered (September - November)	Number of Young People
St Laurence	53	5

The individual referral work is aimed at young people who are not already engaging with other professionals to avoid mirror working, BoA Youth have been targeting young people who need extra support however are not always entitled to it. BoA Youth have been working with St Laurence school to identify young people who could be at risk of substance misuse, experiences of abuse, young people participating in risky behaviour or struggling with health and wellbeing.

Every young person is carefully matched with a mentor and offered a minimum of 6 sessions however if extra support is identified by our mentors more sessions will be commissioned to support that young person in the best way possible. Mentors work with young people to support their needs and create positive outcomes, this is done by building trusting relationships with young people through regular 1:1 sessions.

New Project

BoA Youth have been working with St Laurence School and have decided to develop our Tuesday lunch time sessions into an advice and guidance session. St Laurence have agreed to provide a classroom during lunch time every Tuesday where we will set up an Advice and Guidance session for young people to attend. We will be offering support around health and well-being, CV writing, interview skills, how to manage exams and much more...

The Lunch Time Project will start in the new year.





Service Update September 2019

BoA Youth Centre

BoA Youth have been extremely busy this quarter planning new themes, organising youth club sessions and delivering summer activities.

The summer has been a huge success with a range of activities delivered across BoA and surrounding villages, then ending the summer holidays with a coach trip to Bournemouth Beach that was enjoyed by all.

We are also looking forward to working with Mighty Girls again this year to plan, organise and deliver a Youth Disco at BoA Youth and Community Centre.

It has also been a pleasure working with BoA Radio who have recently set up a radio station in the music room at BoA Youth and Community Centre. This has given some of our young people the chance to learn new skills and have an real insight into radio.

Group	Number of Sessions Delivered (July – September)
Older Session 13 – 18yrs old	7
Younger Session 8yrs – 12yrs old	7

Attendance

Members broken down by area:

- BoA – 53
- Holt – 6
- Westwood – 6
- Winsley – 3

Total attendance at Youth Centre provision by month:

- July 2019 – 83
- August 2019 - 71
- September 2019 – 57

Trip/Activities	Number of Sessions Delivered (Jun – Sept)	Number of Young People
Victory Field Activities	1	16
Staverton Village Hall Activities	1	6
Adventure Trail BoA	1	12

Active Trowbridge Fun Day	1	18
Victory Filed Activities	1	11
Westwood Park Activities	1	8
Bournemouth Beach Trip	1	13

Bournemouth Trip 2019



BoA Youth Bournemouth Beach Trip



Thursday 29th August 2019

Coach will leave BOA Youth Club: 8:30am

&

Returning to BOA Youth Club: 6:30pm

To book your place please email or ring Gavin

GavinW@communityfostercare.co.uk

07828304317

- Need
- Packed Lunch
 - Sun cream
 - Towel
 - Change of clothes
 - Money for ice cream/snacks

Cost - £5per person

Only 16 spaces available, first come first served





BOA youth



Autumn 2019 Term

WEEKLY THEMES

SEPTEMBER 2019

- Tues 3rd Sept – Back to school – goals for the year
- Tues 10th Sept – Pizza making
- Tues 17th Sept – Litter pick and prizes
- Tues 24th Sept – Puzzle day

OCTOBER 2019

- Tues 1st Oct – Balloons day
- Tues 8th Oct – Maze day
- Tues 15th Oct – Movie night
- Tues 22nd Oct – Trivia night
- Tues 29th Oct – Halloween disco

JUNIOR (8 -12 YRS) SESSION 16:45 – 18:45

SENIOR (13 - 18 YRS) SESSION 19:00 – 21:00

Youth Club sessions are varied and themed to help us make each session fun, interesting and informative for all. £1 entry.

Bradford on Avon Youth & Community Centre, Frome Road, BA15 1LT

Detached Activity

Numbers have been sufficiently lower in the summer holidays than normal, youth workers believe this is down to families going on holiday and young people going out into the community at different times of the day. Youth Workers tried to accommodate this by altering detached sessions times during the summer holidays.

Youth workers are continuing to communicate with local PCSO's regarding any issues/concerns or matters BoA Youth could support with.

A group of young people from the BOA detached session have engaged with youth workers regarding the skate park project and have requested a meeting with the town council to offer support and guidance from a young person perspective. This is something that the young people are very passionate about and we look forward to supporting young people and the town council to achieve some positive outcome for both.

Area	Number of Sessions Delivered (July - September)	Number of Young People
BoA	13	Average 12yp per session

Partnership Activities

PCSO's

Mighty Girls

Active Trowbridge

Staverton village Hall

BoA Yoga

BoA Radio

Individual Referred Work

1:1 Referred Work referrer	Number of Sessions Delivered (Jun – Sept)	Number of Young People
St Laurence	64	6

The individual referral work is aimed at young people who are not already engaging with other professionals to avoid mirror working, BoA Youth have been targeting young people who need extra support however are not always entitled to it. BoA Youth have been working with St Laurence school to identify young people who could be at risk of substance misuse, experiences of abuse, young people participating in risky behaviour or struggling with health and wellbeing.

Every young person is carefully matched with a mentor and offered a minimum of 6 sessions however if extra support is identified by our mentors more sessions will be commissioned to support that young person in the best

way possible. Mentors work with young people to support their needs and create positive outcomes, this is done by building trusting relationships with young people through regular 1:1 sessions.

Report to	Bradford on Avon Area Board
Date of Meeting	11/03/2020
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Holt Pre-School Project Title: Holt Pre-School - New Building - Kitchen Facilities View full application	£5000.00
Applicant: Staverton Rangers fc Project Title: Ground maintenance View full application	£1100.00
Applicant: Wiltshire Music Centre Trust Ltd. Project Title: Wiltshire Music Centre community pilot project at Selwood housing View full application	£588.79
Applicant: Carer Support Wiltshire Project Title: Carers Choir View full application	£1372.00
Applicant: Bradford on Avon Rowing Club Project Title: Cabinet to house defibrillator for public use in park View full application	£570.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3649	Holt Pre-School	Holt Pre-School - New Building - Kitchen Facilities	£5000.00
<p>Project Description: Holt Pre-School are in the process of replacing their existing singular mobile building which is beyond economic repair. Part of the building replacement project Holt Pre-School need funds to fit out a kitchen area to be used by staff and pre-school children. A new kitchen area would allow the children to explore their cooking skills and develop their knowledge about food where it comes from and what is healthy and unhealthy. The upgrade of these facilities will encourage a greater use of this building by the community and various groups e.g. for children's parties providing refreshments for the village scarecrow hunt and for seasonal fayres.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3707	Staverton Rangers fc	Ground maintenance	£1100.00
<p>Project Description: Due to the club numbers our pitches are being well used and in need of major repairs this summer to maintain the pitches we need to carry out the following 165x4 per treatment and application of 3-4 times a year oasis water conserve treatment is required this will be an additional £125 for 7v7 6v6 £120 and £145 for 9v9. Topsoil and the rye grass seed would be £715 a year total treatment £2415, £600 labour.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3663	Wiltshire Music Centre Trust Ltd.	Wiltshire Music Centre community pilot project at Selwood housing	£588.79
<p>Project Description: Wiltshire Music Centre and Selwood Housing Ltd will deliver a creative arts pilot project in three sheltered housing schemes in Bradford on Avon between May September 2020. A singing workshop will be delivered in each of the three newly refurbished community lounges of St Margaret's Court St Aldhelms and Cedar Court raising awareness of these community spaces amongst older residents and the wider community and encouraging social activity within each scheme. Residents will be invited to a further event at Wiltshire Music Centre based on the feedback and interests gathered in the sessions.</p>			
<p>Input from Community Engagement Manager: (CEM put your input here)</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3641	Carer Support Wiltshire	Carers Choir	£1372.00
<p>Project Description: We seek support to run a carers choir in Bradford on Avon. Singing in a choir has many health benefits - research indicates that people who participate in a choir enjoy a greater feelings of togetherness reduced stress levels and depression and improved mental and physical well-being. Carers rarely get a break and a choir will give them the opportunity to do this as well as develop their singing abilities grow in confidence and get support from their peers. We need funding to cover the costs of a venue refreshments choir director and volunteers.</p>			

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3655	Bradford on Avon Rowing Club	Cabinet to house defibrillator for public use in park	£570.00

Project Description:

Bradford on Avon Rowing Club has purchased a fully automatic defibrillator for use by club members. However, it is felt that if we house the unit in the exterior wall of the boathouse alongside a public footpath then it will also be available to the public users of Barton Farm Country Park

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Ros Griffiths

Community Engagement Manager

01225 718372

Ros.Griffiths@wiltshire.gov.uk

Report to	Bradford on Avon
Date of Meeting	11/03/2020
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Bradford on Avon Area Board.

Application	Grant Amount	
Applicant: Wiltshire Music Centre Trust Ltd. Project Title: Zone Club at Wiltshire Music Centre	£3500.00	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/2020.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community-based projects and schemes.

3. The applications

Applicant: Wiltshire Music Centre Trust Ltd. Project Title: Zone Club at Wiltshire Music Centre	Amount Requested from Area Board: £3500.00	
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This application meets grant criteria 2019/20.

Project Summary: WMC requests funding towards Zone Club our award-winning creative arts project for learning disabled young adults across Wiltshire. Zone Club takes place on the first Saturday of each month eleven months a year at WMC. Each four-hour creative session welcomes up to 40 learning disabled young adults aged 16-24 with any additional needs including Downs Syndrome Cerebral Palsy Autism visual impairment profound and multiple learning disabilities PMLD. Within each session experienced music leaders and therapists enable members to develop their own

creative ideas including writing and performing their own songs dance and film and prepare for external performance opportunities.

Report Author:

Ros Griffiths, Bradford on Avon Area Board
01225 718372

Grant Applications for Bradford on Avon on 11/03/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3649	Community Area Grant	Holt Pre-School - New Building - Kitchen Facilities	Holt Pre-School	£5000.00
3707	Community Area Grant	Ground maintenance	Staverton Rangers FC	£1100.00
3663	Health and Wellbeing Grant	Wiltshire Music Centre community pilot project at Selwood housing	Wiltshire Music Centre Trust Ltd.	£588.79
3641	Health and Wellbeing Grant	Carers Choir	Carer Support Wiltshire	£1372.00
3655	Area Board Initiative	Cabinet to house defibrillator for public use in park	Bradford on Avon Rowing Club	£570.00

ID	Grant Type	Project Title	Applicant	Amount Required
3649	Community Area Grant	Holt Pre-School - New Building - Kitchen Facilities	Holt Pre-School	£5000.00

Submitted: 05/02/2020 17:20:50

ID: 3649

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Holt Pre-School - New Building - Kitchen Facilities

6. Project summary:

Holt Pre-School are in the process of replacing their existing singular mobile building which is beyond

economic repair. Part of the building replacement project Holt Pre-School need funds to fit out a kitchen area to be used by staff and pre-school children. A new kitchen area would allow the children to explore their cooking skills and develop their knowledge about food where it comes from and what is healthy and unhealthy. The upgrade of these facilities will encourage a greater use of this building by the community and various groups e.g. for children's parties providing refreshments for the village scarecrow hunt and for seasonal fayres.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6RA

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£93826.00

Total Expenditure:

£86741.00

Surplus/Deficit for the year:

£7085.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£51877.00

Why can't you fund this project from your reserves:

We are in the process of raising over 130000 for a new pre-school and need to ensure we keep sufficient reserves to fund any contingencies.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£130000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Single Modular Building	110000.00	Reserves	yes	18000.00
Kitchen Area	5000.00	Grants / Funding		95000.00
Toilet and washbasins	5000.00	Donations		7000.00
Office Area	5000.00			
Total	£125000			£120000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

A new pre-school building with updated kitchen facilities allows the pre-school to continue to provide a quality service to the village. It is the only pre-school in the village and allows parents to access their Government Free Entitlement Funding for 2, 3 and 4 year olds without having to travel to Bradford on Avon Melksham and Trowbridge. This would be inconvenient for parents without their own transport and detrimental to the environment causing an increase in traffic and demand for parking. The community use the pre-school for various events and feedback from a recent scarecrow hunt was that there was a need for toilet and refreshment facilities. Pre-school would fill that gap by providing toilets and refreshments from the new kitchen facilities to serve the village and beyond. A new building would allow pre-school to support a greater range of community activities and be more attractive for hire having upgraded kitchen facilities. There is a lack of childcare provision in the area and a need for a pre-school in Holt. The new building and kitchen facilities would welcome all children regardless of their needs and abilities and allow them to take part in cooking activities. Parent coffee mornings and fund-raising activities would also be held at Pre-School. The new building would allow parents to drop off their school children at 8am rather than 8.45 for Breakfast Club including breakfast from the new kitchen facilities which allows parents flexibility in getting to work and ensures children have a good breakfast before school. The new building would enable pre-school to continue to work with the primary school to share information and support improving the transition from pre-school to primary. The pre-school would continue to offer employment to six people from the village and local community and allow children to continue to have links with the church luncheon club care home National Trust gardens and events e.g. carol singing harvest festival Forest Schools. The existing pre-school is not energy efficient so replacing the building with a new and energy efficient structure kitchen appliances and water saving taps would lead to a saving in energy costs be better for the environment and teach the children the importance of being environmentally friendly.

14. How will you monitor this?

We will ask the community for feedback and ensure they are fully involved in the design and planning of

the new building. Parents will be kept fully involved and a series of meetings will be held to ensure everyone is kept fully updated. The community will have a say in the type of events that should be held in the new building and the rates that should be charged. We have a number of children with complex needs including communication social and emotional and the activities taking place in the new kitchen facilities will be designed to assist these children. We will track the progress of these children and record progress made in terms of communication skills independence exploration and confidence as we expect to see an improvement in these skills once the new kitchen facilities have been available for the children to use and explore.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We are fully committed to safeguarding and have strict policies and procedures in place to ensure the safety of children at all times. Our recent Ofsted Inspection Report May 2019 recognised that our arrangements for safeguarding are effective. Staff have a good awareness of their roles and responsibilities to protect children's welfare. They are confident in the possible signs that could indicate a child is at risk and know who to report concerns to. The manager monitors staff performance well and staff receive regular supervision to support and develop all areas of practice. Staff benefit from regular training and this has a positive impact on children's all-round development. Holt Pre-School ensure that all staff and volunteers have DBS checks and we regularly check and update the central record. The Pre-School Leader is ultimately responsible for safeguarding. Any building work will take place over the summer when the pre-school is closed thus ensuring that the children and other members of the community are kept well away from the construction site and the construction company will be made fully aware of the importance of good business practice. As the current building is damp and in need of repair the new building will offer a much more child friendly environment that welcomes all regardless of ability.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are applying for a number of grants and funding as Wiltshire Council have said they will no longer support the building financially. We have a small amount in reserves to put towards this project.

17. Is there anything else you think we should know about the project?

The overall cost for a new pre-school will be £125000 plus VAT.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3707	Community Area Grant	Ground maintenance	Staverton Rangers FC	£1100.00
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Submitted: 24/02/2020 20:32:07

ID: 3707

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Ground maintenance

6. Project summary:

Due to the club numbers our pitches are being well used and in need of major repairs this summer to maintain the pitches we need to carry out the following 165x4 per treatment and application of 3-4 times a

Total required from Area Board		£1100.00	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Grass seed	650.00		
soil loam	65.00		
fertizer treat application	660.00		
oasis water conserve	390.00		
labour	650.00	fund raising	500.00
Total	£2415		£500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

To provide quality safe opportunities for young people of all ages in our community, to provide a safe and positive alternative place to go other than playing on the street, to introduce people to football regardless of age ability sex religion and ethnic background, to improve the performance of players coaches and volunteers within club and to help people realise their potential develop personal skill and confidence. The local community and school will benefit from the good playing surface of the ground

14. How will you monitor this?

we will monitor the progress on monthly basis as this project is ongoing and will require good maintenance to maintain a good quality of surface. Due to the current ground surface it requires extra maintenance to get the area back to safe playing area.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The Club is supported by Wiltshire FA and the club carries out a DBS check on all Club officials. We currently have Two welfare officer in the club that monitor safe guarding and ensure all coaches complete the safe guarding courses.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

this project is ongoing so number of funds will be arranged to raise the extra funds to enable us to continue to carry out the work for the future but with the big part of the work carried out it should be more manageable to maintain over coming years

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3663	Health and Wellbeing Grant	Wiltshire Music Centre community pilot project at Selwood housing	Wiltshire Music Centre Trust Ltd.	£588.79
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Submitted: 10/02/2020 16:29:01

ID: 3663

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Wiltshire Music Centre community pilot project at Selwood housing

6. Project summary:

Wiltshire Music Centre and Selwood Housing Ltd will deliver a creative arts pilot project in three sheltered housing schemes in Bradford on Avon between May September 2020. A singing workshop will be delivered in each of the three newly refurbished community lounges of St Margaret's Court St Aldhelms and Cedar Court raising awareness of these community spaces amongst older residents and the wider community and encouraging social activity within each scheme. Residents will be invited to a further event at Wiltshire Music Centre based on the feedback and interests gathered in the sessions.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1HN

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£1004402.00

Total Expenditure:

£1186572.00

Surplus/Deficit for the year:

£-153547.00

Free reserves currently held:
(money not committed to other projects/operating costs)
 £117332.00

Why can't you fund this project from your reserves:

The level of free reserves held by the organisation is equal to approx. 2 months expenditure to protect against future risk. We are unable to spend these funds on project costs if we are to ensure the long-term resilience of the organisation.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£952.61		
Total required from Area Board		£588.79		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised income)	confirmed	£
expenditure)				
Artists fees 3x Selwood schemes	480.00	Selwood community lounge room hire in kind	yes	78.84
1 x WMC event @ 120 each				
Selwood community lounge room hire	78.84	Selwood staff costs (in kind)	yes	90.00
Selwood staff costs	90.00	Refreshments (in kind)	yes	50.00
Refreshments	50.00	WMC event room hire (in kind)	yes	45.00
WMC event room hire	45.00	WMC marketing costs (in kind)	yes	50.00
WMC marketing costs	50.00	Donations / contributions from residents and visitors		50.00
WMC project management @ 20	158.77			
Total	£952.61			£363.84

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This pilot project aims to directly benefit 64 residents in Selwood sheltered housing accommodation in Bradford on Avon an additional 30 members of the local community and 10 residents in neighbouring bungalows. We will reach indirect beneficiaries through raising awareness in the wider community of the new community facilities reaching local community groups and organisations family and friends of Selwood residents. There are four key project aims 1.to enable older people living in sheltered housing accommodation in the town to benefit from creative stimulation and activity to benefit their mental health and wellbeing2.To support residents to come together as communities for mutual support tackling loneliness and isolation and leading to enhanced sense of belonging and wellbeing3.To invite the wider community into sheltered schemes to build community links and networks4.To promote and make best use of newly refurbished sheltered housing facilities to raise awareness of and promote these spaces to the wider community to benefit local community groups and organisations and through their use of schemes to also benefit residents and sustain the benefits of the project. Selwood Housing has been a key delivery partner for the WMC Celebrating Age Wiltshire CAW project in Trowbridge which has comprehensively demonstrated that arts and culture are a powerful tools to engage older people in the community to draw people out increase their confidence support mental health and feelings of wellbeing. Evidence gathered within the CAW project has shown tremendous benefits which are however limited to certain areas of Wiltshire. There are three Selwood Housing Sheltered Schemes in Bradford On Avon all with communal lounges but with limited use of these facilities by residents. Recent consultation with residents suggests that as services in Selwood's sheltered schemes have reduced as funding arrangements have changed there are more limited opportunities for residents to get together and residents do not get to know new people moving which further erodes the sense of community. Residents would value more activities in the lounges and to see facilities used positively to bring people together and support a sense of community. As the lead partner in the CAW WMC have substantial experience and networks to deliver high quality projects of this nature across Wiltshire. Through this pilot project WMC will develop our relationships within our local organisations such as BOA Senior Forum to help us bring valuable creative arts project to our local residents and make Wiltshire Music Centre more inclusive for the whole community. Many residents of Sheltered schemes in BOA live with a range of health conditions such as Dementia mental health conditions long term alcohol related illness physical disabilities and age- related illness. Residents who live alone also face issues around social isolation and loneliness linked to a reduction in support services over many years going back to funding cuts which led to the loss of sheltered housing wardens. Selwood Housing does provide limited housing related support which residents highly value however this does not include social support. This pilot project will deliver three Sing a Long sessions one at each of the Bradford on Avon sheltered schemes between May and September 2020. Establishing a safe and familiar space for people to be creative using an experienced facilitator will bring people together enable them to socialise and enhance friendships to participate in an enjoyable and life enhancing activity to showcase skills and widen their horizons. It will also help address feelings of loneliness and isolation. Inviting the wider community in will help to showcase the facilities in the newly refurbished communal areas widen the sense of community to include others and set a precedent for the wider community to come into the schemes after the pilot project. The pilot project will be an opportunity for WMC to get to know the local community and to consider how to continue to build further links and opportunities both within the three settings and at the venue. After consultation with participants at the singing days WMC will invite participants to a bespoke event e.g. a coffee morning with music an accessible lunchtime concert or a workshop at the centre with the intention of bringing together the three groups.

14. How will you monitor this?

Participant evaluation will be gathered verbally and using short paper feedback forms during social time just after the sessions. Practitioners staff and volunteers will have a verbal debrief meeting after the session

and complete online post-project forms. The evaluation will be designed to find out the extent to which residents value the opportunity to attend an arts- based event in their scheme The impact that the events have on people- e.g using a simple question such as How did the event make you feel or What difference did the event make to your day/week, What other types of events and activities older people would like to see developed in their schemes to benefit the area, The extent to which the wider community attend events, The best approach to marketing and promoting events to older people in the wider community area, The views of the wider community on the facilities available and the uses for which they might book them to support older people going forward, The appetite for a larger arts based partnership project for older people in Bradford on Avon.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Wiltshire Music Centre Trust is committed to safeguarding and promoting the welfare of children young people and vulnerable adults and expects all staff volunteers and partners to share this commitment. All leaders delivering activities for WMC have a current DBS check. Moreover, all artists and practitioners working with us are required to comply with Wiltshire Music Centres detailed Safeguarding Policy as per the standard contractual agreement.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Wiltshire Council funding will enable the project team to deliver the first stage of our pilot project giving us the opportunity to deliver a workshop in each setting and consult with residents and gather feedback. The next stage of the project will be to develop a sustainable plan based on this evaluation and approach charitable trusts and foundations for further financial support.

17. Is there anything else you think we should know about the project?

This application is to pilot creative arts activity in the three newly refurbished community lounges in Bradford-on-Avon Selwood Housing schemes. In response to the feedback gathered at these events and our combined knowledge and understanding of the successful delivery model established by the Celebrating Age Wiltshire Selwood Housing and Wiltshire Music Centre will consider how to continue to a regular creative arts engagement programme within the schemes. This will consider more sustained workshops and events based at the three settings enabling residents to access the WMC programme through offering transport support accessible programming and bespoke events e.g. pre-concert talks cake concerts and workshops. The costs for this will include artists delivery fees planning transport for resident's venue hire and refreshments.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3641	Health and Wellbeing Grant	Carers Choir	Carer Support Wiltshire	£1372.00
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Submitted: 30/01/2020 12:57:55

ID: 3641

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Carers Choir

6. Project summary:

We seek support to run a carers choir in Bradford on Avon. Singing in a choir has many health benefits - research indicates that people who participate in a choir enjoy a greater feelings of togetherness reduced stress levels and depression and improved mental and physical well-being. Carers rarely get a break and a choir will give them the opportunity to do this as well as develop their singing abilities grow in confidence

and get support from their peers. We need funding to cover the costs of a venue refreshments choir director and volunteers.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1LN

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

Our Community

Other

If Other (please specify)

Carers

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£1344519.00

Total Expenditure:

£1279357.00

Surplus/Deficit for the year:

£65162.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£444762.00

Why can't you fund this project from your reserves:

We hold sufficient funds in our reserves to fund 6 months of essential services winding down costs and financial obligations. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2744.00		
Total required from Area Board		£1372.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Choir director	720.00	Our contribution	yes	900.00
Venue	552.00	Other donations		472.00
Volunteer training expenses	100.00			
Refreshments	172.00			
Posters and flyers	300.00			
Staff salaries design management monitoring planning	550.00			
Admin	150.00			
Overheads	200.00			
Total	£2744			£1372

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

A carer is someone of any age who provides unpaid support to family or friends who could not manage without this help. This could be caring for a relative partner or friend who is ill frail disabled or has mental health or substance misuse problems. Bradford on Avon has one of the highest proportion of carers within their populations in Wiltshire - 11.5% of its total population are unpaid carers. Of the 184 carers living in Bradford on Avon who have taken our Initial Assessment in the last three years 35 can never do the things they want to do 36 always or frequently feel lonely or isolated 24 never feel in control of their lives and 69 struggle to feel positive about the future. It is critical that carers have time to be themselves develop new skills and feel involved in the community. Carers in Bradford on Avon need support to do this and to feel recognised valued and supported by their community. Singing in a choir can help with this as it has been proven to have many health benefits - both mental and physical short and long-term. It helps forge social bonds and is particularly valuable to carers who offer suffer feelings of loneliness and isolation. It is therapeutic and leads to a sense of happiness and wellbeing which are essential for carers to experience to keep themselves well and able to carry on caring. Given the popularity of the recently established Carers Cafe in Bradford on Avon and the keen interest about the Support Group starting in February 2020 we are confident that there is a demand for a carers choir in Bradford-on-Avon and that the choir will be well-attended approximately 15-20.

14. How will you monitor this?

We will monitor the impact and outcomes of the events through a record of attendance participant evaluation forms quotes from carers attending feedback from staff/volunteers attending photos of the event. We will also endeavour to provide a case study to share with the Area Board.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Carer Support Wiltshire CSW is committed to safeguarding and promoting the welfare of children young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse. All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers. The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and inquiries. Specialist training is provided for this member of staff.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will evaluate the success of the carers choir make any improvements needed and apply for further funding from Wiltshire Council or other organisations community groups trusts foundations who want to be involved in supporting carers in their local area.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3655	Area Board Initiative	Cabinet to house defibrillator for public use in park	Bradford on Avon Rowing Club	£570.00
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Submitted: 07/02/2020 14:36:19

ID: 3655

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Area Board Initiative

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Cabinet to house defibrillator for public use in park

6. Project summary:

Bradford on Avon Rowing Club has purchased a fully automatic defibrillator for use by club members. However, it is felt that if we house the unit in the exterior wall of the boathouse alongside a public footpath then it will also be available to the public users of Barton Farm Country Park

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1LF

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2020

Total Income:

£25341.60

Total Expenditure:

£24000.60

Surplus/Deficit for the year:

£1341.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£80490.17

Why can't you fund this project from your reserves:

We have purchased the defibrillator for use by the club but the proposal is for it to be housed in such a way that the public also benefit

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£570.00		
Total required from Area Board		£570.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Lockable cabinet	570.00	Our reserves		25341.60
Total	£570			£25341.6

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All members of the public who use Barton Farm Country Park

14. How will you monitor this?

We will check at regular intervals to ensure that the equipment is in full working order

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We have a Safeguarding Officer. All coaches have British Rowing Coaching qualifications which includes DBS checking

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The purchase will be a one-off exercise.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Grant Applications for Bradford on Avon on 11/03/2020

ID	Grant Type	Project Title	Applicant	Amount Required
826	Youth	Zone Club at Wiltshire Music Centre	Wiltshire Music Centre Trust Ltd.	£3500.00

Submitted: 02/03/2020 09:38:03

ID: 826

Current Status: Application Appraisal

To be considered at this meeting:

11.03.2020

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Zone Club at Wiltshire Music Centre

6. Project summary:

WMC requests funding towards Zone Club our award-winning creative arts project for learning disabled young adults across Wiltshire. Zone Club takes place on the first Saturday of each month eleven months a year at WMC. Each four-hour creative session welcomes up to 40 learning disabled young adults aged 16-24 with any additional needs including Downs Syndrome Cerebral Palsy Autism visual impairment profound and multiple learning disabilities PMLD. Within each session experienced music leaders and therapists enable members to develop their own creative ideas including writing and performing their own songs dance and film and prepare for external performance opportunities.

7. Which Area Board are you applying to?

Bradford on Avon

8. What is the Post Code of where the project is taking place?

BA15 1DZ

9. Please tell us which theme(s) your project supports:

Youth work/development

Sport/Leisure

Arts/Culture
 1:1/group work
 Community Project
 Other

If Other (please specify)
 Young adults with PMLD disability arts

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£1004402.00

Total Expenditure:

£1186572.00

Surplus/Deficit for the year:

£-153547.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£117332.00

Why can't you fund this project from your reserves:

The level of free reserves held by the organisation is equal to approx. 2 months expenditure to protect against future risk. We are unable to spend these funds on project costs if we are to ensure the long-term resilience of the organisation.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£43790.00		
Total required from Area Board		£3500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Artist and Workshop Leader Fees	16972.00	Participant Fees		5815.00
Costs for External Performances & Visiting Artists	4750.00	Individual Donations &		2000.00

Administration Costs	3090.00	Community Giving Trusts & Foundations (Received)	yes	11187.00
Development Costs	6347.00	Trusts & Foundations (Pledged)		6024.00
Venue Hire	3342.00	Trusts & Foundations (Applied For)		8000.00
Equipment Costs	242.00	Trusts & Foundations (Forecast)		7264.00
Marketing Costs	206.00			
Evaluation Costs	2000.00			
Other Costs	100.00			
Project Management Fee	6741.00			
Total	£43790			£40290

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

